



## The College Council: Structure and Role

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The membership and role of the Council is laid down in the Charter [Section I I] and Statutes [Statute V]. The College is registered as a Charity with the Charity Commission and the members of the Council are also the College's Trustees.

The Council comprises the Principal (Chair), the Vice-Principal, the Senior Tutor, the Bursar, eight Senior Members elected by the Governing Body from among their number, the President of the MCR *ex officio* and one other postgraduate member of the MCR elected by the MCR, the President of the JCR *ex officio* and one other undergraduate member of the JCR elected by the JCR. The Bursar is the Secretary of the Council. The Development Director and the Domestic Bursar attend all meetings of the Council.

Senior Members on leave for more than one term cease to be members of the Council but may be eligible for re-election should a vacancy occur following their return from leave.

The College's Charter requires the Council to "have the management of the College, the administration of the property and income thereof ... and exercise a general superintendence over the education and discipline in the College ..." [Article 13]

The Council is the executive body of the College and its duties and method of conducting business are laid down in the Statutes (Statute I,7 and Statute V) and in the Ordinances of the Council. In particular, the Council:

- appoints College Lecturers, Tutors and other academic staff
- appoints salaried Officers of the College, with the exception of the Principal and Bursar who are appointed by the Governing Body
- elects Research Fellows, Bye-Fellows, and Phyllis & Eileen Gibbs Travelling Research Fellows
- re-elects Fellows in Category D (who are first elected by the Governing Body)
- manages the College's income, investments and expenditure
- reports on the financial state of the College (although the Governing Body is responsible for approving the annual audited accounts)
- is responsible for disciplinary matters.

Most Council business is considered under "Open Business", for which Junior Members are present. Open Business may be discussed in advance of the meeting when it will be considered, but supporting papers are treated as confidential unless the Chair has directed otherwise.

Matters relating to individuals, employment, duties and emoluments are considered under Reserved Business for which Senior Members only are present. Occasionally, other matters of sensitivity are dealt with under Reserved Business. All Reserved Business is confidential; papers considered under Reserved Business may not be shown to individuals who are not members of the Council.